

Singapore Institute of Technology  
Overseas Immersion Programme  
At UNLV, Las Vegas (US)  
9 June – 11 July 2014

# Travel Information

# Travel Arrangements

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## **Airplane tickets**

Students may purchase their own tickets from any airline or travel agency.

## **Passport validity**

Students should ensure that their passports have a minimum 6 months validity.

# Travel Insurance

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SIT student insurance covers “Accidental Death & Dismemberment Benefit” and “Hospitalization & Surgical Benefit”. (please refer to SIT Student Handbook for information on coverage)

Students should purchase travel insurance for the OIP for more coverage to meet their travel needs.

# Travel Insurance

Students should purchase travel insurance which covers the following:-

Recommended Coverage	
Accident Medical Expenses	Travel Inconvenience Benefits
Emergency Medical Evacuation	Loss of Personal Baggage
Repatriation Expenses	Laptop Computer
Felonious Assault & Battery	Loss of Travel Document
Hospital Visit (2 ways) for relatives	Baggage Delay
Compassionate Visit (2 ways)	Travel Delay
Accidental Death & Permanent Disablement	Personal Liability Abroad
Study Interruption	Accident & Sickness Medical Expenses
Sponsor Protection	

# Financial Assistances

# Estimated Costs

Items	Estimated Cost (S\$) (Double Occupancy)
Air fare (Singapore - Las Vegas - Singapore)	S\$2,100
Accommodation	S\$1,250
Food (\$30 per day for 34 days)	S\$1,020
Travel Insurance	S\$298
Travel Visa	S\$450
International Student Fee	S\$35
Campus Amenities	S\$225
<b>Total</b>	<b>S\$5,378</b>

Note: The approved loan quantum for the financial assistances is S\$4,000

# OIP Financial Assistance

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## For Singapore Citizen

- PSEA (Post-Secondary Education Account) Adhoc Withdrawal Application
  - To check for balance, call MOE at 6260 0777

## For Singapore Citizen & Singapore Permanent Resident

- OSP (Overseas Student Programme) Loan
- Loan Quantum for SC – S\$4,000
- Loan Quantum for SPR – S\$2,000



# OIP Financial Assistance Application

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- Application Period: 3 February to 14 March 2014
- Complete **OIP FA Form** via SIT Student Portal. Fill in bank account details, upload bank book and complete financing declaration
- For PSEA, submit the **Declaration and Adhoc Application forms** (original copies) to SIT Academic Programmes Division
- For OSP loan, request for loan eligibility letter via email stating name, matriculation number and programme to [geokcheng.choo@singaporetech.edu.sg](mailto:geokcheng.choo@singaporetech.edu.sg). Students will receive the letter if eligible
- Bring the OSP loan form and eligibility letter to DBS/POSB bank with guarantor to process the application by 14 March 2014

# OSP Loan Eligibility Criteria for SC

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## Key eligibility criteria:

- All students who are **Singapore citizens** and are enrolled in full-time undergraduate courses can apply for OSP loan subject to approvals;
- This loan requires a guarantor and he/she must be SC of at least 21 years and not exceed 60 years of age. Cannot be full-time student or bankrupt and must be gainfully employed. The guarantor must not be an existing guarantor for more than two (2) student loans concurrently;
- Entitled to only 1 OSP loan during his/her course of study in SIT;
- Must not concurrently hold another loan, bursary, scholarship etc that covers full costs of OIP;
- Maximum repayment period is **5 years**. Interest will only start accruing from the third month after graduation and instalment payments of at least \$100 per month will start upon employment.

# OSP Loan Eligibility Criteria for SPR

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## Key eligibility criteria:

- All students who are **Permanent Residents of Singapore** and are enrolled in full-time undergraduate courses can apply for OSP loan subject to approvals;
- This loan requires a guarantor and he/she must be SC of at least 21 years and not exceed 60 years of age. Cannot be full-time student or bankrupt and must be gainfully employed. The guarantor must not be an existing guarantor for more than two (2) students loans concurrently.
- Entitled to only 1 OSP loan during his/her course of study in SIT;
- Must not concurrently hold another loan, bursary, scholarship etc that covers full costs of OIP;
- Maximum repayment period is **3 years**. Interest will only start accruing from the third month after graduation and instalment payments of at least \$100 per month will start upon employment.

# OIP Financial Assistance Application Period



Loan Quantum – S\$4,000 (SC) / S\$2,000 (SPR)

	Download form from:	To be submitted to :	Application Period:
Update bank account number		Online via SIT Student Portal – OIP FA Form	3 Feb – 14 Mar 2014
PSEA Adhoc Withdrawal Application	SIT Student Portal – OIP FA Form	Academic Programmes Division	3 Feb – 14 Mar 2014
OSP Loan Application	SIT Student Portal – OIP FA Form	DBS/POSB Branch with Loan Eligibility Letter	3 Feb – 14 Mar 2014
Disbursement of money to students' bank accounts	-	-	23 May 2014 (2 weeks before the departure of the trip)

# Administrative Information

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## Important Items to note:

- Passport with 6-month validity
- Apply Travel Visa (with supporting document)
- Purchase Travel Insurance (with recommended coverage)
- Complete **OIP FA Form** and update bank account details via SIT Student Portal (for students who apply for financial assistances)
- Complete **OIP Form** via SIT Student Portal and submit original Indemnity Form to SIT Academic Programmes (for all students)
- eRegister with Ministry of Foreign Affairs @ <https://eregister.mfa.gov.sg/> if travel beyond the OIP dates i.e. before 9 June 2014 and after 11 July 2014.
- SIT will eRegister for all students only for the OIP period

# SIT OIP Form

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- Students are to submit the **OIP Form** online via SIT Student Portal @ <https://st.singaporetech.edu.sg>
- To provide personal particulars, next-of-kin information and travel details including:
  1. Scanned copy of your passport;
  2. Scanned copy of your visa;
  3. Scanned copy of your travel insurance
- The above completed OIP Form must be submitted latest by 30 April 2014.

# SIT Contacts

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